

Archdiocese of Galveston-Houston  
**PARISH MINISTRY AGREEMENT**  
**2015-2018**

<b>Deacon's: Name</b>	<b>Work Phone</b>	<b>E-mail</b>
<b>Address</b>	<b>City</b>	<b>Zip</b>
<b>Pastor's Name</b>	<b>Parish</b>	<b>Home Phone</b>

**DEACON AS SERVANT OF THE WORD: Evangelizing, Preaching, Teaching, And Catechetical (Specify the responsibilities):**

1. Homily at Sunday Mass? Yes  No  If yes, how often? [Click here to enter text.](#) At how many Masses? [Click here to enter text.](#) Homily at Daily Liturgies? Yes  No  If yes, how often? [Click here to enter text.](#)
2. At how many Liturgies? [Click here to enter text.](#)
3. Responsible for RCIA: [Click here to enter text.](#)
4. Responsible for Adult Formation/Education: [Click here to enter text.](#) Responsible for religious education and/or youth ministry: [Click here to enter text.](#)
5. Responsible for Marriage preparation: [Click here to enter text.](#)
6. Responsible for Baptismal preparation: [Click here to enter text.](#)
7. Responsible for Confirmation preparation: [Click here to enter text.](#)
8. Responsible for Ecumenical functions: [Click here to enter text.](#)
9. Responsible for conducting retreats, renewal programs: [Click here to enter text.](#)
10. Other Catechetical Ministry: [Click here to enter text.](#)

**DEACON AS SERVANT OF LITURGY: Liturgical, Sacramental (Specify the responsibilities):**

1. Assist at Eucharist? Yes  No  If yes, how often? [Click here to enter text.](#)
2. Conduct communion services outside of Mass? Yes  No  If yes, where? [Click here to enter text.](#)
3. Preside at Baptisms? Yes  No  If so, how often? [Click here to enter text.](#)
4. Witness marriages? Yes  No
5. Preside at Eucharistic Adoration & Benediction, other prayer services? Yes  No  If yes, what?
6. Preside at Funeral rites – Vigil & Burial services? Yes  No
7. Preside at the Liturgy of the Hours? Yes  No  If yes, how often? [Click here to enter text.](#)
8. Administer the Church's sacraments? Yes  No
9. Participate on the liturgy committee or the training of Liturgical Ministers: [Click here to enter text.](#)
10. Other Liturgical Ministry: [Click here to enter text.](#)

**DEACON AS SERVANT OF CHARITY: Pastoral, Advocacy for Justice (Specify the responsibilities):**

1. Ministry to the poor, disabled, the homeless & the hungry: [Click here to enter text.](#)
2. Ministry to the sick & dying in hospitals & homebound (including Viaticum): [Click here to enter text.](#)
3. Ministry to the elderly in nursing homes & homebound: [Click here to enter text.](#)
4. Ministry to the mentally ill, chemically dependent, or other addictive behavior: [Click here to enter text.](#)
5. Ministry to the immigrants & refugees: [Click here to enter text.](#)
6. Advocacy of Social Justice & Peace in the Community: [Click here to enter text.](#)
7. Ministry in prisons & halfway houses: [Click here to enter text.](#)
8. Assist with annulments: [Click here to enter text.](#)
9. Pastoral Counseling & Guidance? Yes  No  If yes, what kinds? [Click here to enter text.](#)
10. Minister as Parish Administrator? Yes  No  If yes, what kinds? [Click here to enter text.](#)
11. Other Pastoral Ministry: [Click here to enter text.](#)

*(Please continue on reverse side)*

**OTHER SPECIFIC PARISH MINISTRIES NOT LISTED ABOVE:** [Click here to enter text.](#)

**This agreement remains in force for a period of three years unless one is reassigned by the Bishop to another parish or ministry setting or a new pastor is assigned to the parish. The parish is requested to reimburse the deacon for out-of-pocket expenses and pay for continuing education up to \$750, and pay for an annual retreat. The parish is also urged to pay for the wife's retreat.**

\_\_\_\_\_  
Signature of Deacon

\_\_\_\_\_  
Signature of Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Deacon's Wife

\_\_\_\_\_  
Approval by Diocesan Director

\_\_\_\_\_  
Date

Please return to **OFFICE FOR THE PERMANENT DIACONATE**, 9845 Memorial Drive, Houston, TX 77024